



By-Laws

ARTICLE I - NAME AND PURPOSE

1. The name of this organization shall be the California Teachers Association CTA - Gay Lesbian Bisexual Transgender Caucus (CTA/GLBTC). (Amended October 2001)
2. The CTA-GLBTC is established for the following purposes:
 - a. To protect the rights and interests of gay, lesbian, bisexual, and transgender members of the Association and their supporters.
 - b. To promote recognition of the special needs and rights of gay, lesbian, bisexual, transgender and questioning youth.
 - c. To advance understanding and acceptance of gay, lesbian, bisexual, and transgender people in all areas of society.

ARTICLE II - MEMBERSHIP

1. Categories of membership (see Appendix A)
 - a. Voting membership shall be open to all persons who are active, student, retired, or life members of CTA.
 - b. Associate membership shall be open to all persons who support the CTA/GLBTC.
2. Membership shall become effective upon payment of dues. (see Appendix A)
3. The membership year shall be from July 1 to June 30.
4. Membership lists shall be confidential and used by the officers of the CTA/GLBTC for GLBTC business.

ARTICLE III - OFFICERS

1. The officers shall be two (2) Co-Chairs (one male and one female), a Secretary, and a Treasurer. (Amended January 1995)
2. The female Co-Chair and the Treasurer shall be elected in odd numbered years. The male Co-Chair and the Secretary shall be elected in even numbered years. (Amended January, 1995)
3. The Co-Chairs shall call and preside at meetings and make committee appointments as necessary.
4. The Secretary shall record the minutes of each meeting, keep attendance records, and be responsible for keeping an accurate record of the Bylaws and Standing Rules. (Amended January 1995)
5. The Treasurer shall receive and have custody of all funds collected by the Caucus, pay bills as authorized by the Co-Chairs, provide for an annual financial statement, and maintain accurate membership records. (Added January 1995)

ARTICLE IV - EXECUTIVE COMMITTEE (Amended June 2011)

1. The Executive Committee shall be composed of the officers, one (1) Member-at-Large and, one (1) Ethnic Minority Member-at-Large and four (4) Regional Directors (Amended June 2011).
2. The Member-at large shall be elected for a two-year team in odd numbered years. (Amended January 1995).
3. The Ethnic Minority Member-at large shall be elected for a two-year team in even numbered years. (Amended June 2003).
4. The Regional Directors shall be elected for a two-year term as follows: Region 1 and 3 in odd numbered years and Regions 2 and 4 in even numbered years. (Amended June 2011).
5. The Executive Committee shall operate between State Council meetings and shall act as the governing board of the GLBTC. In addition, the Executive Committee shall recommend an annual budget, recommend changes in the Bylaws as needed, and aid the Co-Chairs in preparing agendas. (Amended January 1995).

ARTICLE V - STANDING COMMITTEES/TASK FORCES

1. Standing Committees and Task Forces, and their chairs, shall be appointed by the Co-Chairs.

ARTICLE VI - MEETINGS

1. There shall be at least one (1) meeting of the CTA/GLBTC at each CTA State Council meeting.
2. A quorum shall consist of the members present.

ARTICLE VIII - NOMINATIONS AND ELECTIONS

1. Nomination and election of officers shall be held at the last meeting of the CTA State Council of the school year under procedures established in the Standing Rules.
2. Candidates for office shall be Voting (Category A), dues-paying members of the Caucus.
3. Only Voting (Category A) dues-paying members shall be allowed to vote for officers.
4. Officers shall take office as the last order of business at the last meeting of the Caucus at the last CTA State Council meeting of the school year.

ARTICLE IX - VACANCIES

1. If a vacancy occurs in any office, the Executive Committee may appoint a replacement until the next State Council meeting when the unexpired term will be filled by an election at the second GLBTC meeting following an announcement of the vacancy at the first GLC meeting. (Amended January 1995)

ARTICLE X - FINANCE

1. Dues for membership shall be established no later than the first meeting of the Caucus of the school year. There shall be a reduced rate for Student CTA members.

ARTICLE XI - STANDING RULES

1. In addition to these Bylaws, the CTA/GLBTC shall be governed by such Standing Rules as the Caucus adopts.

ARTICLE XII - PARLIAMENTARY AUTHORITY

1. The latest edition of Robert's Rules of Order shall govern all matters not covered by these Bylaws of the Standing Rules.

ARTICLE XIII - AMENDMENTS

1. Amendments to these Bylaws must be submitted in writing at a meeting of the Caucus.
2. Amendments to these Bylaws will be voted on at a meeting of the CTA/GLBTC at the first State Council meeting after submission.
3. Voting on amendments shall be by secret ballot and requires a two-thirds (2/3) vote of the Voting (Category A) members present and voting for adoption.
4. Proposed amendments shall become effective immediately upon passage.